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MEMORANDUM FOR : Chief, Historical Staff
 FROM : Support Services Historical Officer (SSHO)
 SUBJECT : PROPOSED HISTORICAL PROGRAM FOR SUPPORT
 SERVICES, FISCAL '72-'76

A. PLANNING ASSUMPTIONS

1. There will be an on-going historical program for the Support Directorate for the period FY 72-FY 76.
2. The bulk of the research, document selection, record maintenance, and writing will be done by members of the CIA Historical Staff.
3. In addition to the Support Services Historical Officer (SSHO), there will be five professional historians or other individuals of demonstrated competence in the historical field assigned to the DDS program on a full time basis.

B. PROBLEMS

1. To determine what historical studies of the Support Directorate should be undertaken subsequent to completion of the "catching up" phase of the Agency's historical program.
2. To determine when in the proposed five year time frame the studies should be scheduled for completion.
3. To determine how the manpower resources available for the DDS program can be most economically and efficiently employed.

C. PROPOSED RESEARCH FOR FY 72-FY 76

1. Office of Communications:

- a. Role of Communications in Crises Situations
- b. Training and Technological Developments
- c. Overview of Communications (update)

2. Office of Finance

- a. Financing Covert Operations
- b. Crises in Credit: Inflation, Deflation, Devaluation
- c. Overview (update)

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3. Office of Logistics

- a. Supply Support for Operations in Southeast Asia.
- b. Management Concepts and Technology in Logistics Developments
(Items for consideration would include centralization of supply, warehousing concepts, transportation decisions, interrelationships with commercial suppliers, packaging, and shipping, and simplification of property accounting.)
- c. Real Estate and Construction (update)
- d. Agency's Ordnance
(Decisions on mix and makes; acquisition, procurement, manufacturing; modification, packing, maintenance, storage; dispersal; disposal; and R&D.)
- e. Technical Contributions: Engineering, Construction, Packaging, or Whatever

4. Office of Medical Services

- a. Complete "Catching up" phase
- b. Overview (update)
- c. Stress and Agency Employment

5. Office of Personnel

- a. Career Service
(Concept, Application, Evaluation, Status)
- b. Female Employees and Other Minority Groups
- c. Recruitment, Placement, Retirement (update)
- d. Benefits and Services

6. Office of Security

- a. Complete "Catching up" phase
- b. Overview (update)

7. Office of Training

- a. ~~Richardson Administration~~
- b. External Training

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8. DDS Area

- a. Complete "Catching up" phase
- b. Bannerman Administration
- c. Air America
- d. Support Staffs

D. RECOMMENDED PROCEDURE

1. Five trained historians or other individuals who have demonstrated their abilities in the Agency's historical program should be hired on a full time basis to work under the direct supervision of the SSHO on the DDS historical program. Among the responsibilities of these historical officers would be the following:

- a. Supervising procedures to insure identification, collection, maintenance, indexing, disposal and other organization of historical documents.
- b. Writing and/or supervising the writing of the histories included in the on-going program.
- c. Establishing productive working relationships with personnel of given Offices and maintaining cooperative contact with other Staff members assigned to the DDS project.
- d. Providing such additional support as necessary to the operations of the Historical Staff.

2. The five historical officers would be assigned to the DDS components as follows:

- a. Office of Communications - one man, full time
- b. Office of Logistics - one man, full time
- c. Office of Personnel - one man, full time
- d. Office of Medical Services -
- e. Office of Training - OMS & OTR share one man
- f. Office of Finance -
- g. Office of Security - OF and OS share one man

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3. With the few exceptions noted below, no attempt has been made to assign priorities to the given segments of history for the reason that many of the suggested topics are similar to (if not identical with) histories which are so recently completed that updating and revision must be postponed until 1975-76. The few topics which probably should be regarded as "musts" in an on-going effort for the Support Directorate are:

- a. Supply for Southeast Asia. The Office of Logistics efforts in this area should be noted on a continuing basis, and histories probably should be updated on an annual basis.
- b. Air America. Because so much has been written about this organization in the public press, the official story should be undertaken with an eye toward publication in FY 74.
- c. Bannerman Administration. Completion of this history subsequent to the publication of the story of Col. White's administration would complete, in large part, the DDS story through the 1960's. This history should be scheduled for publication in FY 75.
- d. Female Employees and Other Minority Groups. The political implications of these problem areas would suggest that the Agency would do well to have a documented study underway, if not in hand. Office of Personnel's historian should look to publication in FY 74.

4. Suggested completion dates for the histories noted in paragraphs C1-C7 are given in Attachment A. Based on the assignment of historians as given in paragraph D2, above, the dates are probably somewhat optimistic, particularly if the historians do not have Agency and/or DDS backgrounds.



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Support Services Historical
Officer

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